

DODGE COUNTY EXECUTIVE COMMITTEE

MARCH 1, 2021 10:00 A.M.

FOURTH FLOOR – COUNTY BOARD ROOM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 10:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Hilbert (by phone), Kottke, Marsik, Schaefer, J. Schmitt, and Sheahan-Malloy.

Member(s) absent: None.

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; Dodge County Clerk Karen Gibson (by phone); Emergency Management Director Amy Nehls; Information Technology Director Justin Reynolds; Human Services and Health Director Becky Bell; Human Services and Health Department Division Manager Sheila Drays; County Board Supervisor David Guckenberger (by phone); County Board Supervisor Cathy Houchin (by phone); Watertown Daily Times Reporter Ed Zagorski; WBEV Reporter Kevin Haugen; and Citizen Member Dan Siegmann.

There was no Non-Committee Member County Board Supervisor requesting payment for attending the meeting.

During the public comment period, Citizen Member Dan Siegmann made comments regarding the following topics: potential increase in taxes, Resolutions from Other Counties, Wisconsin Counties Association (WCA) involvement, and fiscal responsible spending.

The Committee had a brief discussion regarding the March 29, 2021 Executive Committee meeting with county municipal leaders.

Motion by Hilbert, seconded by Frohling to approve the February 1, 2021, and February 17, 2021 minutes, as presented. Motion carried.

There was no discussion on the Resolutions from other Counties.

Human Services and Health Director Becky Bell provided an oral report to the Committee regarding an out-of-state travel request. Ms. Bell reported that the request is for a Dodge County Social Worker to travel to Duluth, Minnesota, for the purpose of visiting a juvenile that is placed at a facility. Ms. Bell explained that the State of Wisconsin has guidance that requires compliance. Ms. Bell reported that the cost to the county would be for mileage. Supervisor J. Schmitt asked if a county owned vehicle could be used for the out-of-state travel. The Committee continued with a discussion on the use of county owned vehicles for out-of-state travel. Motion by Sheahan-Malloy, seconded by Frohling to approve the out-of-state travel request. Motion carried 6-1. J. Schmitt opposed. Supervisor Sheahan-Malloy suggested that the use of county owned vehicles for out-of-state travel be an item on a future Executive Committee agenda.

Dodge County Clerk Karen Gibson reviewed the document entitled *Proposed agenda items for March 16, 2021 CB Meeting*, that was included in the packet materials. Ms. Gibson reviewed County Board Rule Number 5.

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County Administrator Jim Mielke provided an oral report to the Committee regarding Governor Evers proposed 2021-2023 Biennial Budget. Mr. Mielke reported that information summarizing items impacting counties was included in the packet materials. Mr. Mielke further reported that he has asked Department Heads to update their committees with potential budget concerns.

Mr. Mielke provided an oral report to the Committee regarding the 2021 Property/Casualty Insurance Renewal. Mr. Mielke reported that the renewal date for the property insurance is July 1, 2021. Mr. Mielke further reported that he is working with Robertson and Ryan regarding proposals for renewal deductible options, and he will provide updates to the Executive Committee.

Corporation Counsel Kimberly Nass reported on the status of contracts completed by the Corporation Counsel office.

Ms. Nass provided an oral report to the Committee regarding the Request for the Carryover of Codification Funds. Ms. Nass asked to carryover an estimated \$5,000.00, which is remaining in the 2020 account balance. Motion by Schaefer, seconded by Marsik to authorize the carryover of Codification Funds. Motion carried.

The Committee continued with a discussion on the Resolution to Terminate Emergency Declaration (Public Health – COVID-19), and the right to vote or receive a per diem for attending a meeting virtually. Emergency Management Director Amy Nehls commented that the Emergency Declaration allows Dodge County to receive reimbursement, additional funding, and resources. Ms. Nass suggested the review of County Board Rule 3 be an item on a future Executive Committee agenda. After further Committee discussion, a motion was made by J. Schmitt, and seconded by Hilbert to forward the Resolution to the County Board for consideration at the March 16, 2021 meeting. The Committee continued with a discussion regarding the “Be It Finally Resolved” paragraph, regarding County Board meetings being held in Rooms H & I (Auditorium). After further discussion, it was decided to remove the “Be It Finally Resolved” paragraph from the draft Resolution. Ms. Nass left the meeting to update the Resolution.

The Committee continued with a discussion on the Resolution to Restrict Out of State Travel During Declared State of Emergency that was sponsored by Supervisor David Guckenberger and Supervisor Sheahan-Malloy. Supervisor Guckenberger voiced his concerns on why the Resolution was back on the Executive Committee agenda, and the Executive Committees authority to amend the Resolution. After further Committee discussion, a motion was made by J. Schmitt, and seconded by Frohling to forward the original proposed Resolution, as sponsored by Supervisor Guckenberger and Supervisor Sheahan-Malloy, to the County Board for consideration at the March 16, 2021 meeting. Motion carried.

The Committee resumed discussion on the motion to Terminate the Emergency Declaration (Public Health – COVID-19) Resolution. Ms. Nass provided a copy of the updated Resolution to the Committee members to review, and reported that she removed the “Be It Finally Resolved” paragraph, which included lines 8-11 on page 2, and updated the Resolution Summary. The vote was taken on J. Schmitt’s motion, Hilbert’s second, and the motion carried 5-2, to forward the updated Resolution to the County Board for consideration at the March 16, 2021 meeting. Marsik and Schaefer opposed.

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There was no discussion on the Resolution regarding the County Board Size Study Committee Recommendation. Motion by Marsik, seconded by Sheahan-Malloy to approve the Resolution, and forward to the County Board for consideration at the March 16, 2021 meeting. Motion carried.

Chairman Kottke provided an oral report to the Committee regarding the Redistricting Process. Chairman Kottke reported that the US Census Data will not be available until the end of September of 2021. Chairman Kottke further reported that there are ongoing discussions with the WCA regarding working with the state legislature to change the timeline.

Information Technology Director Justin Reynolds provided an oral report to the Committee regarding the status of recording/broadcasting the County Board Meetings. Mr. Reynolds reported that the upgrades are functioning well, and he is working with Ms. Nass on the procurement process and policies for live streaming.

Supervisor Frohling reviewed potential breakout session topics to be presented at the annual WCA conference to be held in September of 2021.

The Committee continued with a discussion regarding the Request for Proposal (RFP) for Strategic Planning. Ms. Nass reported that the proposals are due on March 10, 2021, and she suggested having an Executive Committee meeting to evaluate the submitted proposals, and a meeting to conduct interviews. It was a consensus of the Committee to have an Executive Committee meeting on March 12, 2021, at 4:00 p.m., to evaluate the submitted proposals. A date to conduct interviews will be determined at the March 12, 2021 Executive Committee meeting.

The next special meeting of the Executive Committee meeting will be held on March 12, 2021, at 4:00 p.m., in the Auditorium, located on the First Floor, of the Administration Building.

The next regular meeting of the Executive Committee will be held on April 5, 2021, at 10:00 a.m., in the Auditorium, located on the First Floor, of the Administration Building.

Meeting adjourned at 11:38 a.m. by the order of the Chairman.



Daniel Hilbert, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.